

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

July 22, 2008

PRESENT

C.W. Colladay
O. Garrett
G. Destache

ABSENT

J. Deleo
P. Rodriguez

GUESTS

A. Lopez
L. Dotson
J. Cornett

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
C. Trees
R. Mann

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

Al Lopez from Western Municipal Water District presented a check to the District for \$550 for washer rebates.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the June 17, 2008 Regular Meeting.

ACTION: Director Garrett moved to approve the Minutes as written. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the June 17-July 22, 2008 invoices. Director Destache seconded. Motion carried unanimously.

The Board directed staff to add a footnote to the report showing which expenses get reimbursed by the CFD.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Bad Debt Write-Off – None.

7. Biennial Review of District Conflict of Interest Code Reviewing Designation of Employees Required to File Annual Disclosure Statements.

ACTION: Director Garrett moved to re-affirm existing Conflict of Interest code. Director Destache seconded. Motion carried unanimously.

8. Western Municipal Water District Amendment to Water Conservation Funding Agreement C06-203.

ACTION: Director Garrett moved to approve Western Municipal Water District Agreement C06-203. Director Destache seconded. Motion carried unanimously

9. Annual Meeting of the Lee Lake Water District Financing Corporation.

ACTION:

- I. President Colladay call the meeting to order at 9:43 am.
- II. Report on Status of projects – None.
- III. Director Destache moved to approve the meeting minutes. Director Garrett seconded. Motion carried unanimously.
- IV. Appointment of new officers – Unchanged.
- V. Public Comment – None.
- VI. Other Business – Director Garrett moved to continue Finance Corporation. Director Destache seconded. Motion carried unanimously.
- VII. President Colladay adjourned the meeting at 9:45 am.

10. Fees and Charges to be collected on the General Tax Roll.

ACTION:

1. President Colladay opened the public hearing at 9:45 am and called for testimony or protest.
2. Hearing none, President Colladay closed the public hearing at 9:46 am.
3. Director Destache moved to Adopt Resolution No. R-08-04 Adopting the Report Regarding Water and Sewer Service Standby Charges for FY 08/2009 to be collected on the tax roll. Director Garrett seconded. Motion carried unanimously.

4. Director Destache moved to Adopt Resolution No. R-08-05 Adopting Current Standby Rate Schedule for Fiscal Year 2008/2009. Director Garrett seconded. Motion carried unanimously.
 5. Director Destache moved to Adopt Resolution No. R-08-06 Levying a charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 1 for FY 008/2009. Director Garrett seconded. Motion carried unanimously.
 6. Director Garrett moved to Adopt Resolution No. R-08-07 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 2 of FY 2008/2009. Director Destache seconded. Motion carried unanimously.
 7. Director Garrett moved to Adopt Resolution No. R-08-08 Authorizing the Levy of Special Taxes for CFD No. 1, Sycamore Creek, for Fiscal Year 2008/2009. Director Destache seconded. Motion carried unanimously.
 8. Director Destache moved to Adopt Resolution No. R-08-09 Authorizing the Levy of Special Taxes for CFD No. 2, Montecito Ranch, for Fiscal Year 2008/2009. Director Garrett seconded. Motion carried unanimously.
 9. Director Destache moved to Adopt Resolution No. R-08-10 Authorizing the Levy of Special Taxes for CFD No. 3, The Retreat, for Fiscal Year 008/2009. Director Garrett seconded. Motion carried unanimously.
- 11. FY 08/09 Budget for CFD's 1, 2 & 3.**
ACTION:
1. President Colladay opened the public hearing at 9:48 am.
 2. Public comment - None.
 3. President Colladay closed the public hearing at 9:48 am.
 4. Director Destache moved to Adopt budgets as presented by approving Resolution No. R-08-11. Director Destache seconded. Motion carried unanimously.
- 12. Wildrose Business Park Sewer Lift Station Negative Declaration.**
ACTION: Director Garrett moved to approve the Negative Declaration acknowledging the written comments. Director Destache seconded. Motion carried unanimously.
- 13. Sycamore Creek CFD #1.**

- a. Project Update – The General Manager reported that Fieldstone is planning a grand opening for the commercial site for October 1st.
 - b. 1748 houses to be built. 1004 houses occupied to date. 57% complete.
- 14. Empire Capital “The Retreat CFD #3”.**
- a. Project Update – Lee Dotson reported that he is doing the final accounting of CFD & school fees in order to close out the project.
 - b. 517 houses to be built. 414 houses occupied to date. 80% complete.
- 15. KB Home “Canyon Oaks” (Painted Hills No. 2).**
- a. Project Update – None.
 - b. 30 houses to be built. 26 houses occupied to date. 87% complete.
- 16. Shea Homes “Trilogy” Project.**
- a. Project Update – None.
 - b. 1317 houses to be built. 1283 houses occupied to date. 97% complete.
- 17. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 18. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
- a. Project Update – Jeff Cornett reported that he will bring details on the sewer lift station and PRV to the September meeting.
- 19. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – None.
- 20. Water Utilization Reports.** – Note and file.
- 21. Committee Reports.**
- a. Finance (Director Garrett) – None.

- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – None.

Staff asked the General Manager to schedule a meeting with the Engineering Committee, Dudek and management to discuss the non-potable water system plan and report back at the October 2008 Board Meeting.

22. General Manager's Report.

- a. General Manager's Report – Note and file.
- b. Operations Report – Note and file.

23. District Engineer's Report.

- a. Status of Projects – Note and file.

24. District Counsel's Report.

25. Seminars/Workshops.

26. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of June was distributed to each Director along with the Agenda.

The following correspondence was made available for review at the Board Meeting:

- The Metropolitan Water District of Southern California 2008 Annual Drinking Water Quality Report.
- Western Municipal Water District Annual Drinking Water Quality Report.
- Western Municipal Water District Draft Drought Allocation Plan.
- Golden Guardian 2008 Concept of Operations Governor's Office of Emergency Services Southern Region Operation Shakeout.

27. Adjournment.

There being no further business, the July 22, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:05 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____